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DUPLICATE **ANNUAL REPORT**

OF THE

BOARD OF VISITORS

OF

THE CITADEL

**THE MILITARY COLLEGE OF
SOUTH CAROLINA**

**FOR THE YEAR
1962-1963**



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State Budget and Control Board

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SOUTH CAROLINA
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THE CITADEL
The Military College of South Carolina
Charleston, S. C.

To: The State Superintendent of Education
Columbia, South Carolina

Dear Sir:

I have the honor to submit the following annual report of The Citadel, The Military College of South Carolina, for the 1962-63 Academic Year for transmission to the General Assembly.

The enrollment for the year ending June 1, 1963 was as follows:

Summer School: 995 men and 233 women

The College term: 2,010 Cadets

Cadets who completed the courses were graduated at the end of summer school and on June 1, 1963. The total number of graduates from June 1962 to June 1963 was 327.

Registration by classes for the college term was as follows: First Class, 374 cadets; Second Class, 422 cadets; Third Class, 531 cadets; Fourth Class, 683 cadets.

The number of cadets from South Carolina was 721 or 36%. One thousand two hundred and eighty-nine cadets came from other states.

The distribution among counties in South Carolina was as follows:

Abbeville	2
Aiken	12
Allendale	10
Anderson	23
Bamberg	4
Barnwell	6
Beaufort	10
Berkeley	13
Calhoun	3
Charleston	175
Cherokee	4
Chester	4
Chesterfield	12
Clarendon	5
Colleton	13
Darlington	12
Dillon	5

Dorchester	12
Edgefield	5
Fairfield	5
Florence	28
Georgetown	16
Greenville	60
Greenwood	11
Hampton	6
Horry	23
Kershaw	8
Lancaster	8
Laurens	8
Lee	6
Lexington	4
Marion	5
Marlboro	2
McCormick	1
Newberry	3
Oconee	8
Orangeburg	12
Pickens	8
Richland	70
Saluda	1
Spartanburg	25
Sumter	32
Union	5
Williamsburg	9
York	27

The enrollments from other states were as follows:

Alabama	26
Arkansas	4
California	11
Colorado	8
Connecticut	56
Delaware	7
District of Columbia	10
Florida	213
Georgia	107
Hawaii	1
Illinois	41

Indiana	10
Iowa	1
Kansas	6
Kentucky	10
Louisiana	6
Maine	4
Maryland	52
Massachusetts	35
Michigan	10
Minnesota	1
Mississippi	4
Missouri	7
Montana	1
Nebraska	1
New Hampshire	3
New Jersey	88
New Mexico	3
New York	137
North Carolina	134
Ohio	34
Oklahoma	2
Oregon	2
Pennsylvania	109
Rhode Island	3
South Carolina	721
Tennessee	26
Texas	14
Vermont	3
Virginia	59
Washington	2
West Virginia	9
Wisconsin	6

Forty-three states and ten foreign countries were represented.

Religious affiliation or preference is indicated in the following table:

Methodist	389
Catholic	370
Baptist	361
Presbyterian	332
Episcopal	314
Lutheran	92

Congregational	38
Jewish	38
Christian	12
Buddist	3
Protestant	61

SCHOLARSHIPS

The following scholarships are maintained:

City of Charleston supports six scholarships at \$250.00 each.

Joseph D. Aiken Scholarships pay all expenses for the first three years. Limited to New England states with preference given to Rhode Island and Connecticut.

First Field Artillery Brigade and First Artillery Brigade Scholarships cover all expenses for four years. Limited to the State of Illinois.

Association of Citadel Men maintains several scholarships in the amount of \$200.00 per year.

Baruch Scholarships have a value of \$300.00 per year.

W. W. Benson Scholarship pays all expenses.

Oliver J. Bond Scholarship has a value of \$300.00 a year.

Alton H. Bryant, \$500.00 a year. Limited to Orangeburg County.

Richard P. Cardwell Scholarship is given in alternate years to a member of the sophomore class and has a value of \$250.00.

Citadel Endowment Fund Scholarships vary from \$100.00 to \$500.00.

Mark Clark Scholarship has a value of \$500.00. Limited to a member of the rising senior class.

Cogswell Scholarships of the W.L.I. have a value of \$500.00 a year. Limited to sons of the W.L.I.

Consolidated Food Scholarships have a value of \$1,000.00 a year.

James R. Crouch Scholarship has a value of \$100.00 a year.

James F. Byrnes Scholarships pay \$150.00 a year.

Daniel Scholarships vary from \$500.00 to all expenses.

Toney B. Jackson Scholarship. Value \$300.00.

Pete P. Leventis Scholarship covers all college expenses.

Orphanage Fund Scholarships pay all expenses.

Freddie Levine Scholarship pays \$500.00 a year.

Owens-Corning Fiberglass Corporation Scholarships have a value of \$500.00 each. Limited to students majoring in engineering.

President's Honorary Scholarships pay \$200.00 a year.

Sears Roebuck Scholarship pays \$1,000.00 a year.

Star of the West Scholarships cover all college expenses.

Summerall Scholarship pays \$500.00 a year.
 Swig Scholarships pay \$500.00 a year.
 Edgar A. Terrell Scholarship pays \$500.00 a year. Limited to
 Mecklenberg County, North Carolina.
 Western Electric pays approximately \$700.00 a year.
 W. A. Rafferty Scholarships pay \$500.00 a year.
 William States Lee Scholarship pays \$150.00 a year.
 General Robert E. Wood Scholarship pays \$500.00 a year.

OPERATION AND MAINTENANCE

The Academic Staff was distributed as follows:

Deans	2
Professors	22
Associate Professors	19
Assistant Professors	75
Instructors	3
Leave of Absence	8
TOTAL	129

Thirty-four had a doctor's degree; eighty-five had a master's degree; and ten had a bachelor's degree.

In addition to the academic staff there were twenty officers of the Army and Air Force detailed for ROTC duty who instructed courses in these two services.

The administrative staff numbered fifteen.

The college has operated on a twelve months' program of two semesters and two sessions of summer school.

A report of the receipts and expenditures of the fiscal year 1962-63 is appended hereto.

Respectfully submitted,

DAVID McCUEN, JR.
 Chairman

THE CITADEL

REPORT OF RECEIPTS, DISBURSEMENTS AND SURPLUS

July 1, 1962 to June 30, 1963

RECEIPTS

State Appropriation		\$1,721,683.00
Revenue Retained by The Citadel		
Balance—July 1, 1962		282,032.04
Student Fees:		
Registration (Summer School)	\$ 6,922.87	
Tuition (Summer School)	119,380.00	
Night School Fees		
Maintenance Fees	261,751.82	
Laboratory Fees:		
Chemistry	\$20,736.60	
Civil Engineering	3,240.00	
Electrical Engineering	1,190.00	
Physical Education	130.00	
Physics	11,820.00	37,116.60
Library Fees		20,899.61
Total Student Fees		\$ 446,070.90
Other Fees:		
Sale of Heat	\$ 7,192.40	
Sale of Water, Gas and Electricity	40,216.94	
Miscellaneous Income & Refunds	53,114.16	
Services Rendered	1,148.18	
Sale of Supplies and Equipment	14,996.30	
Steam	7,250.00	
Print Shop Revenue	32,528.91	
ROTC Flight Program	19,016.52	
Transfers to General Plant	14,252.07	
Application Fees	6,087.00	
Total Other Fees		\$ 195,802.48
Auxiliary Enterprises:		
Barracks—Room Rent	\$149,412.62	
Hospital	63,151.84	
Laundry	164,437.81	
Mess Hall	959,951.07	
Quartermaster Store	527,959.82	
Total Auxiliary Enterprises		\$1,864,913.19
TOTAL REVENUE RETAINED BY THE CITADEL		\$4,510,501.61

DISBURSEMENTS

ADMINISTRATION:

A. Personal Services:

A-1 Salaries	\$355,992.01	
A-2 Wages	18,673.91	
A-3 Special Payments	1,758.70	
<hr/>		
Total Personal Services		\$376,424.62

B. Contractual Services:

B-2 Travel	\$ 20,242.61	
B-3 Telephone and Telegraph	20,634.61	
B-4 Repairs	24,027.28	
B-6 Electricity	600.00	
B-7 Laundry	92.20	
<hr/>		
Total Contractual Services		\$ 65,596.70

C. Supplies:

C-1 Meals	\$ 11,849.05	
C-4 Office Supplies	40,015.13	
C-5 Household, Laundry and Janitorial Supplies	8.38	
C-7 Educational Supplies	846.25	
C-8 Motor Vehicle Supplies	599.36	
C-10 Dry Goods	218.84	
C-11 Maintenance Supplies	4,534.92	
C-12 Other Supplies	27,540.16	
<hr/>		
Total Supplies		\$ 85,612.09

D. Fixed Charges and Contributions:

D-1 Rent	\$ 14,255.00	
D-2 Insurance	657.17	
D-3 Contributions	1,533.50	
<hr/>		
Total Fixed Charges and Contributions		\$ 16,445.67

E. Contingencies:

E-1 Contingencies	\$ 4,999.92	
E-2 President's Reserve	—0—	
E-3 General Plant Reserve	—0—	
<hr/>		
Total Contingencies		\$ 4,999.92

G. Equipment:

G-1 Office Equipment	\$ 7,848.84
G-3 Household Equipment	2,851.98
G-8 Other Equipment	28,888.07
Total Equipment	\$ 39,588.89

H. Permanent Improvements:

H-2 Buildings	\$ 1,390.03
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TOTAL ADMINISTRATION \$590,057.92

INSTRUCTION:

A. Personal Services:

A-1 Salaries	\$986,763.23
A-2 Wages	1,387.05
Summer School Salaries ..	82,871.27
A-3 Special Payments	1,440.00
Special Payments—South- ern Assn. of College	
Self-Study	1,228.34
Total Personal Services	\$1,073,689.89

B. Contractual Services:

B-2 Travel	\$ 4,016.43
B-4 Repairs	2,601.90
B-6-1 Water	300.00
B-6-2 Gas	300.00
B-7 Laundry	57.22
B-8 Carolina Skyways	19,810.47
B-9 Vernon Strickland	—0—
Total Contractual Services	\$ 27,086.02

C. Supplies:

C-1 Meals	\$ 150.08
C-4 Office Supplies	3,269.35
C-7 Educational Supplies	16,298.14
C-8 Motor Vehicle Supplies	221.13
C-10 Dry Goods and Clothing	198.35
C-11 Maintenance Supplies	2,159.68
C-12 Other Supplies	303.73
Total Supplies	\$ 22,600.46

D. Fixed Charges and Contributions:

D-2 Insurance	\$ 5.50
D-3 Contributions and Dues	685.50

Total Fixed Charges and Contributions	\$ 691.00
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G. Equipment:

G-1 Office Equipment	\$ 4,713.73
G-3 Household Equipment	262.91
G-4 Motor Vehicles and Equip.	2,048.82
G-7 Educational Equipment	38,885.75
G-8 Other Equipment	437.98

Total Equipment	\$ 46,349.19
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TOTAL INSTRUCTIONAL PROGRAM

	\$1,170,416.56
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LIBRARY:**A. Personal Services:**

A-1 Salaries	\$ 49,920.73
A-2 Wages	6,975.42

Total Personal Services	\$ 56,896.15
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B. Contractual Services:

B-2 Travel	\$ 265.70
B-4 Repairs to Equipment	713.47
B-5 Book Binding	2,982.33
B-6 Library of Congress Cards	1,056.02

Total Contractual Services	\$ 5,017.52
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C. Supplies:

C-4 Office Supplies	\$ 778.03
C-5 Household Supplies	—0—
C-7 Educational Supplies	5,159.60
C-11 Maintenance Supplies	242.84
C-12 Other Supplies	48.84

Total Supplies	\$ 6,229.31
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D. Fixed Charges and Contributions:

D-2 Insurance	\$ 17.42
D-3 Contributions and Dues	49.00

Total Fixed Charges and Contributions	\$ 66.42
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G. Equipment:

G-1 Office Equipment	\$ 891.74
G-7 Educational Equipment	18,594.92
G-8 Other Equipment	770.70

Total Equipment	\$ 20,257.36
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TOTAL LIBRARY	\$ 88,466.76
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MUSEUM:

A. Personal Services:

A-1 Salaries	\$ 6,042.00
A-2 Wages	2,033.80

Total Personal Services	\$ 8,075.80
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B. Contractual Services:

B-2 Travel	\$ 252.23
B-4 Repairs	105.12

Total Contractual Services	\$ 357.35
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C. Supplies:

C-1 Meals	\$ 82.00
C-4 Office Supplies	274.90
C-5 Household Equipment	11.12
C-7 Educational Supplies	5.00
C-10 Clothing & Dry Goods	108.73
C-11 Maintenance Supplies	593.22
C-12 Other Supplies	550.41

Total Supplies	\$ 1,625.38
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D. Fixed Charges and Contributions:

D-2 Insurance	\$ 23.16
D-3 Contributions & Dues	48.00

Total Fixed Charges and Contributions	\$ 71.16
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G. Equipment:

G-1 Office Equipment	\$ 22.82
G-7 Educational Equipment	50.21
G-8 Other Equipment	106.67

Total Equipment	\$ 179.70
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TOTAL MUSEUM	\$ 10,309.39
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GENERAL PLANT:

A. Personal Services:

A-1 Salaries	\$ 87,070.54	
A-2 Wages	253,632.70	
A-3 Special Payments	308.63	
<hr/>		
Total Personal Services		\$341,011.87

B. Contractual Services:

B-2 Travel	\$ —0—	
B-4 Repairs	26,599.22	
B-6-1 Water	12,625.87	
B-6-2 Electricity	60,446.71	
B-6-3 Gas	8,515.88	
B-7 Laundry	957.50	
<hr/>		
Total Contractual Services		\$109,145.18

C. Supplies:

C-1 Food Supplies	\$ 2.00	
C-2 Fuel Supplies	66,738.98	
C-4 Office Supplies	469.27	
C-5 Household, Laundry and Janitorial Supplies	4,977.58	
C-8 Motor Vehicle Supplies	6,667.08	
C-10 Clothing & Dry Goods	346.75	
C-11 Maintenance Supplies	60,342.36	
C-12 Other Supplies	1,555.47	
<hr/>		
Total Supplies		\$141,099.49

D. Fixed Charges and Contributions:

D-1 Rents	\$ 58.66	
D-2 Insurance	17,992.89	
D-3 Contributions and Dues	27.50	
<hr/>		
Total Fixed Charges and Contributions		\$ 18,079.05

G. Equipment:

G-1 Office Equipment	\$ —0—	
G-3 Household Equipment	937.73	
G-4 Motor Vehicles and Equip.	4,097.80	
G-8 Other Equipment	5,232.36	
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Total Equipment		\$ 10,267.89

TOTAL GENERAL PLANT		\$619,603.48
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DEPARTMENT OF PROPERTY:

A. Personal Services:

A-1 Salaries	\$ 9,728.66
A-2 Wages	8,962.84

Total Personal Services	\$ 18,691.50
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B. Contractual Services:

B-4 Repairs	\$ 24.09
B-7 Laundry	184.38

Total Contractual Services	\$ 208.47
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C. Supplies:

C-4 Office Supplies	\$ 44.80
C-5 Household, Laundry and Janitorial Supplies	9,511.80
C-7 Educational Supplies	188.29
C-8 Motor Vehicle Supplies	120.68
C-11 Maintenance Supplies	25.34
C-12 Other Supplies	1,521.09

Total Supplies	\$ 11,412.00
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D. Fixed Charges and Contributions:

D-2 Insurance	\$ 11.00
Total Fixed Charges and Contributions	\$ 11.00

G. Equipment:

G-1 Office Equipment	\$ 333.72
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Total Equipment	\$ 333.72
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TOTAL DEPARTMENT OF
PROPERTY

\$ 30,656.69

BARRACKS:

A. Personal Services:

A-2 Wages	\$ 35,099.93
Total Personal Services	\$ 35,099.93

B. Contractual Services:

B-4 Repairs	\$ 2,952.33
B-6-1 Water	2,500.00
B-6-2 Electricity	10,000.00
B-7 Laundry	—0—

Total Contractual Services	\$ 15,452.33
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C. Supplies:

C-5 Household, Laundry and Janitorial Supplies	\$ 1,277.20
C-8 Motor Vehicle Supplies	2.80
C-11 Maintenance Supplies	8,805.81
C-12 Other Supplies	118.66

Total Supplies	\$ 10,204.47
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D. Fixed Charges and Contributions:

D-2 Insurance	\$ 1,925.00
Total fixed Charges and Contributions	\$ 1,925.00

G. Equipment:

G-3 Household Equipment	\$ 3,440.45
G-4 Motor Vehicles Supplies	1,732.12
G-8 Other Equipment	350.22

Total Equipment	\$ 5,522.79
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TOTAL BARRACKS	\$ 68,204.52
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FACULTY QUARTERS

B. Contractual Services:

B-4 Repairs	\$ 2,636.67
B-7 Laundry	15.00

Total Contractual Services	\$ 2,651.67
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C. Supplies:

C-5 Household, Laundry and Janitorial Supplies	\$ 86.61
C-11 Maintenance Supplies	9,386.00

Total Supplies	\$ 9,472.61
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D. Fixed Charges and Contributions:

D-2 Insurance	\$ 4,719.47
Total fixed Charges and Contributions	\$ 4,719.47

G. Equipment:

G-3 Household Equipment	\$ 1,758.24
G-8 Other Equipment	35.02

Total Equipment	\$ 1,793.26
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TOTAL FACULTY QUARTERS	\$ 18,637.01
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INFIRMARY:

A. Personal Services:

A-1 Salaries	\$ 23,184.56
A-2 Wages	6,500.38
A-3 Special Payments	40.00

Total Personal Services \$ 29,724.94

B. Contractual Services:

B-4 Repairs	\$ 20.22
B-6-1 Water	200.00
B-6-2 Electricity	400.00
B-6-3 Gas	90.00
B-7 Laundry	2,655.82

Total Contractual Services: \$ 3,366.04

C. Supplies:

C-1 Food Supplies	\$ 2,842.42
C-4 Office Supplies	291.33
C-5 Household, Laundry and Janitorial Supplies	1,108.44
C-6 Medical Supplies	17,744.40
C-10 Clothing and Dry Goods ..	63.15
C-11 Maintenance Supplies	30.13
C-12 Other Supplies	2.97

Total Supplies \$ 22,082.84

D. Fixed Charges and Contributions:

D-2 Insurance	\$ 110.00
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Total fixed Charges and
Contributions \$ 110.00

G. Equipment:

G-1 Office Equipment	\$ —0—
G-3 Household Equipment	361.94
G-8 Other Equipment	107.12

Total Equipment \$ 469.06

TOTAL INFIRMARY \$ 55,752.88

MESS HALL

A. Personal Services:

A-1 Salaries	\$ 45,435.91
A-2 Wages	260,117.35
A-3 Special Payments	83.54

Total Personal Services \$305,636.80

B. Contractual Services:

B-2 Travel	\$ —0—
B-4 Repairs	3,314.62
B-6-1 Water	1,200.00
B-6-2 Electricity	3,850.00
B-6-3 Gas	1,710.90
B-6-4 Steam	5,000.00
B-7 Laundry	12,766.53
General Plant Transfers	12,000.00

Total Contractual Services	\$ 39,842.05
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C. Supplies:

C-1 Food Supplies	\$596,846.57
C-4 Office Supplies	1,044.16
C-5 Household, Laundry and Janitorial Supplies	22,140.63
C-8 Motor Vehicle Supplies	191.31
C-10 Clothing and Dry Goods	5,954.40
C-11 Maintenance Supplies	8,221.45
C-12 Other Supplies	10,232.14

Total Supplies	\$644,630.66
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D. Fixed Charges and Contributions:

D-2 Insurance	\$ 772.02
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Total Fixed Charges and Contributions	\$ 772.02
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G. Equipment:

G-1 Office Equipment	\$ 494.67
G-3 Household Equipment	1,441.58
G-8 Other Equipment	296.28

Total Equipment	\$ 2,232.53
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TOTAL MESS HALL	\$993,114.06
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LAUNDRY**A. Personal Services:**

A-1 Salaries	\$ 14,113.88
A-2 Wages	84,370.91
A-3 Special Payments	1,122.00

Total Personal Services	\$ 99,606.79
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B. Contractual Services:

B-2 Travel	\$	—0—
B-4 Repairs		321.36
B-6-1 Water		2,400.00
B-6-2 Electricity		740.64
B-6-3 Steam		3,000.00
General Plant Transfers		3,000.00

Total Contractual Services	\$	9,462.00
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C. Supplies:

C-1 Food Supplies	\$	55.35
C-4 Office Supplies		122.69
C-5 Household, Laundry and Janitorial Supplies		15,804.64
C-8 Motor Vehicle Supplies		274.40
C-10 Clothing and Dry Goods		597.57
C-11 Maintenance Supplies		3,459.89
C-12 Other Supplies		1,979.89

Total Supplies	\$	22,294.43
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D. Fixed Charges and Contributions:

D-2 Insurance	\$	328.80
D-3 Contributions and Dues		50.00

Total Fixed Charges and Contributions	\$	378.80
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G. Equipment:

G-3 Household Equipment	\$	12,425.10
G-4 Motor Vehicle Equipment		—0—
G-8 Other Equipment		153.67

Total Equipment	\$	12,578.77
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TOTAL LAUNDRY	\$144,320.79
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QUARTERMASTER STORE:**A. Personal Services:**

A-1 Salaries	\$	6,929.50
A-2 Wages		3,987.34
A-3 Special Payments		3.75

Total Personal Services	\$	10,920.59
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B. Contractual Services:

B-2 Travel	\$	<u>—0—</u>
B-4 Repairs		433.71
Total Contractual Services	\$	433.71

C. Supplies:

C-1 Food Supplies	\$	3.32
C-4 Office Supplies		1,380.87
C-7 Educational Supplies		110,588.79
C-10 Clothing and Dry Goods		382,720.62
C-11 Maintenance Supplies		41.26
C-12 Other Supplies		6,371.42
C-15 Diplomas		2,401.34
Total Supplies		\$503,507.62

D. Fixed Charges and Contributions:

D-3 Contributions and Dues	\$	<u>—0—</u>
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G. Equipment

G-1 Office Equipment	\$	87.10
G-3 Household Equipment		16.43
G-7 Educational Equipment		15.15
Total Equipment	\$	118.68

TOTAL QUARTERMASTER STORE	\$	514,980.60
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TOTAL OPERATING EXPENSES	\$	4,304,520.66
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Accounts Payable	\$	44,858.68
Excess Revenue over Expenditures		161,122.27

TOTAL ACCOUNTS PAYABLE AND SURPLUS	\$	205,980.95
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TOTAL EXPENDITURES, ACCOUNTS PAYABLE AND SURPLUS	\$	4,510,501.61
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